

***TOWN OF NEWFIELDS BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, JULY 7, 2009***

Present: Selectmen: Wes Moore and Michael Woodworth. Others present included: Clay Mitchell, Larry Shaw, John Hayden, Brian Knipstein, Jeff Buxton, Tony Salema, Zeke Morrell, Fran Lane, and Nancy Spencer.

Call to order: The meeting was called to order at 6:06pm by Chairman Moore.

A discussion took place to try to put a plan together to make the process smoother for new commercial buildings. Instead of the departments scrambling to complete inspections at the last minute, a checklist of needed items will be provided by the Building Inspector. Either Nancy or Sue will forward the list to the necessary departments for their review and approval.

It is important for builders/owners to be aware if there will be additional charges in addition to the building permit fee. Charges could be from the use of special inspectors called in by the Building Inspector or the Road Agent.

John Hayden commended Larry Shaw for bringing in a special inspector for the Dunkin Donut project. Jeff Buxton expressed his agreement with this and also said that communication has been better the past couple of years between the Planning Board and other departments.

Brian thought that the building permit fee should be increased to cover any additional inspections (electric, plumbing, etc). Clay feels the fees are low. He will research what other towns in the area charge and report back to the Selectmen.

Jeff Buxton advised that the Newfields Fire Department is the only department in the area that does not charge for inspections. He would like the Fire Department to have a Special Revolving Trust Account (similar to the one the Police Department currently has). Any future inspection fees could be put into the Revolving Account.

This will be discussed again once the additional information required is received.

The Selectmen thanked Tony Salema for the great looking Dunkin Donut building. The tax revenue is needed in Newfields. Tony said he is trying to set high standards for new commercial buildings in Newfields.

Zeke Morrell is unhappy with the amount of the electrical inspection fees for the project. These types of fees were not charged on their other projects in Exeter, Hampton Beach, and Kittery, Maine. The invoices were reviewed. A meeting will be set up with the Building Inspector and the Electrical Inspector to discuss the charges.

At 7:40pm the meeting went into a non-public session per RSA 91-A:3 III. The meeting re-opened to the public at 8:49pm.

Checks were signed.

The Citizens Bank Certificate of Authority was signed.

The Verizon – Tower Facility – Final Sign Off from the Town Planner was reviewed.

Discussion on a yard sale on the Town Hall front lawn was tabled.

Nancy was given permission to attend a training session at Primex.

Correspondence from Comcast and the Newfields Water & Sewer District, National League of Cities, LighTec inc., New Hampshire Liquor Commission, ecomaine, and 17th Annual Cigna/Elliott were reviewed.

Correspondence from the NH Department of Safety was tabled until the next meeting.

Lane Law Offices correspondence regarding an Easement on Hemlock Court is/should be handled by the Newfields Village Water & Sewer Department.

The Driveway Permit for 75 Main Street was approved by the New Hampshire Department of Transportation.

The Selectmen will not meet on July 14th or July 28th.

Correspondence from the New Hampshire Department of Revenue was tabled until the next meeting.

The Selectmen thank Miriam Holmwood for her gift to the Town which consists of a Voter Checklist from 1894. The Checklist has been mounted in a beautiful frame.

Michael made a motion to accept the minutes of the June 23, 2009 meeting as written. Wes seconded the motion and the motion passed with both in favor.

Michael made a motion to adjourn the meeting at 9:00pm. Wes seconded the motion which passed with both in favor.

Respectfully submitted,

Nancy J. Spencer
Administrative Assistant

